

Pittsburgh Emergency Operations Plan

June 2007

**City of Pittsburgh EMA
J. P. Robin Civic Building
200 Ross Street, Suite 500
Pittsburgh, PA 15219**

Copy Number _____

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I. BASIC PLAN

Foreword

The City Emergency Operations Plan (EOP) outlines how the City government complies with and implements the specific aspects of the Pennsylvania Emergency Management Services Code (PA CS Title 35 Sections 7101-7707) and it incorporates the provisions of the Counter Terrorism Preparedness, Planning, and Response Act (Act 2002, PL 1967, No. 227) and the Commonwealth of Pennsylvania Emergency Management Agency (PEMA).

The City Plan is organized as follows:

The **Basic Plan** presents the policies and the concepts of operations that guide how the City will assist disaster, emergency and terrorism stricken public facilities and agencies. The plan also summarizes city planning assumptions, response and recovery actions as well as responsibilities.

Appendices cover other information such as terms and definitions, acronyms, abbreviations, plan changes, revisions, etc.

The **Emergency Support Function Annexes** describe the mission, concept of operations and responsibilities of the primary and support agencies involved in the implementation of the specific response functions. The Emergency Support Function Annexes have been categorized according to the National Incident Management System (Command, Operations, Planning, Logistics, and Finance).

Incident, Hazard or Event Specific Annexes outline the response to specific events or situations. This category includes planning considerations for the specific hazard. The configuration allows the flexibility to expand this plan to incorporate site specific plans as required by federal or state regulations, or the city hazards vulnerability analysis.

Counter Terrorism Measures based on Homeland Security advisory levels, these documents are agency specific and explain and outline any changes or additional actions that agency may undergo in the event that the security advisory level changes.

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Record of Changes

CHANGE NUMBER	DATE OF CHANGE	DATE ENTERED	CHANGE MADE BY (SIGNATURE)

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Certification of Review

This Emergency Operations Plan has been reviewed by the Pittsburgh Emergency Management Agency. The review is hereby certified by the City Emergency Management Director .

Date	Signature

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City of Pittsburgh
Certified Copy

510 City-County Building
414 Grant Street
Pittsburgh, PA 15219

State of Pennsylvania

Bill No: 2006-0504

I, Linda M. Johnson-Wasler, the duly appointed Clerk of Council of the City of Pittsburgh, do hereby certify that the foregoing is a true and correct copy of:

Resolution No. 406

Resolution implementing the City of Pittsburgh Emergency Operations Plan.

WHEREAS, the Commonwealth of Pennsylvania has enacted the Emergency Management Services Code at 35 PaCSA §7101, et seq.; and,

WHEREAS, the Emergency Management Services Code provides, in part, for reducing vulnerability of people and communities to damage, injury and loss of life and property resulting from disasters, and further to prepare for prompt and efficient rescue, care and treatment of persons victimized or threatened by disaster; and,

WHEREAS, the City of Pittsburgh recognizes the importance of expeditious action in the event of, or prior to a disaster or emergency affecting, or threatening to affect seriously the safety, health or welfare of the populace; and,

WHEREAS, the City of Pittsburgh recognizes the specific terms and provisions of the Emergency Management Services Code and the specific terms and provisions of the Counter Terrorism Preparedness, Planning, and Response Act (Act 2002, PL 1967, No. 227);

Be it resolved by the Council of the City of Pittsburgh as follows:

Section 1. The City of Pittsburgh, County of Allegheny, Commonwealth of Pennsylvania enacts as follows:

The City of Pittsburgh hereby adopts and implements the CITY OF PITTSBURGH EMERGENCY OPERATION PLAN as authorized and outlined by the Emergency Management Services Code (35 PaCSA § 7101, et seq.)

Finally, that any Ordinance or Resolution or part thereof conflicting with the provisions of this Resolution, is hereby repealed so far as the same affects this Resolution.

Mayor's Approval Date: June 30, 2006

IN WITNESS WHEREOF, I have hereunto set my hand this 5th day of July, A.D. 2006.



Linda M. Johnson-Wasler, City Clerk

July 7, 2006

Effective Date



City of Pittsburgh
Certified Copy

510 City-County Building
414 Grant Street
Pittsburgh, PA 15219

State of Pennsylvania

Bill No: 2006-0502

I, Linda M. Johnson-Wasler, the duly appointed Clerk of Council of the City of Pittsburgh, do hereby certify that the foregoing is a true and correct copy of:

Ordinance No. 6

Ordinance amending and supplementing the Pittsburgh Code, Title One, Administration, §113.03 Other Powers and Duties of the Mayor, by adding subsection 113.03(c) to allow the Mayor to declare a disaster emergency under certain circumstances, and subject to the provisions hereinafter provided in this ordinance.

WHEREAS, the Commonwealth of Pennsylvania has enacted the Emergency Management Services Code, at 35 Pa.C.S.A. §7101, et seq; and,

WHEREAS, the Emergency Management Services Code provides, in part, for reducing vulnerability of people and communities to damage, injury and loss of life and property resulting from disasters, and further to prepare for prompt and efficient rescue, care and treatment of persons victimized or threatened by disasters; and,

WHEREAS, the City of Pittsburgh recognizes the importance of expeditious action in the event of, or prior to a disaster or emergency affecting, or threatening to affect seriously the safety, health or welfare of the populace, and,

WHEREAS, the City of Pittsburgh recognizes the specific terms and provisions of the Emergency Management Services Code allowing the governing body of the City to declare a local disaster emergency, and further the governing body having the power to authorize the Mayor to declare a local disaster emergency subject to ratification by the governing body, 35 Pa.C.S.A. §7501(b); and,

WHEREAS, to allow for the most rapid, efficient action and coordination of resources by all involved agencies and governing bodies, including the City of Pittsburgh, County of Allegheny, United States of America, Pennsylvania Emergency Management Agency, Federal Emergency Management Agency, and any other relative entity;

Be it resolved by the Council of the City of Pittsburgh as follows:

Section 1. The Pittsburgh Code, Title One, Administrative, Subsection 113.03 Other Powers and Duties, is hereby supplemented by adding §113.03(c) which reads as follows:

§113.03(c) Declaration of Disaster Emergency

- (1) The Mayor is authorized to declare a local disaster emergency upon finding a disaster has

occurred or is imminent.

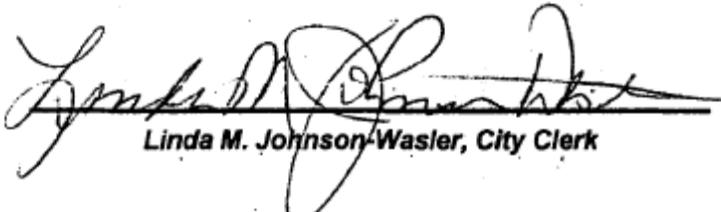
(2) Any such declaration of a local disaster emergency issued by the Mayor is subject to ratification by City Council.

(3) Any such declaration of a local disaster emergency by the mayor shall not be continued or renewed for a period in excess of seven days except by or with the consent of city council

Finally, that any Ordinance or Resolution or part thereof conflicting with the provisions of this Ordinance, is hereby repealed so far as the same affects this Ordinance.

Mayor's Approval Date: June 30, 2006

IN WITNESS WHEREOF, I have hereunto set my hand this 6th day of July, A.D. 2006.



Linda M. Johnson-Wasler, City Clerk

July 7, 2006
Effective Date

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1. PURPOSE:

The purpose of this plan is to prescribe those activities to be taken by City government and officials to coordinate activities and interface with the Pennsylvania Emergency Management Agency (PEMA) for the purpose of protecting the lives and property of the citizens in the event natural, technological, emergency, terrorism event, or disaster. This plan serves to satisfy the requirements of the Pennsylvania Emergency Management Services Code (35 PA. C.S.), Section 7101 et seq., as amended. This plan is designated as an “All Hazards” plan in scope.

2. SITUATION AND ASSUMPTIONS

A. City Location and Description

The City of Pittsburgh encompasses a land area of approximately 55.5 sq. miles and is located in Western Pennsylvania with a population of 360,000 permanent. Temporary residents add an additional 130,000 persons to the population base and daily transient commuters grow the population to over 800,000 persons daily. The City of Pittsburgh serves as the county seat of Allegheny County. The City of Pittsburgh, is a river gateway containing terminus segments of the Monongahela and Allegheny Rivers and the subsequent start of the Ohio River. Pittsburgh also serves as a waypoint between the Eastern US and the Midwest and lies within 500 miles of over half of the population of the United States.

Citywide, there are numerous high-rise modern buildings, which are home to local, state, and federal government offices as well as corporate headquarters to many large companies. Twenty buildings are over 330 feet and there are several Public Assembly Facilities. There are 720 bridges, three major tunnels, and numerous major roads and interstate highways in the area.

B. City Capabilities and Resources

The City of Pittsburgh maintains a combination of governmental and volunteer emergency service organizations and facilities that are adequate to cope with normal emergencies. Due to economic, manpower, and equipment considerations, these organizations may not be adequate to deal with major disasters. Therefore, effective response to disasters must rely upon the plans, organizations, and trained personnel, and agreements for mutual aid enabling rapid mobilization and utilization of the total resource capabilities of government and the private sector. The City of Pittsburgh in cooperation with Allegheny County operates a 9-1-1 center and an Emergency Operations Center (EOC). The 9-1-1 center and the EOC have listings of resources available from the City assets as well as resources available from surrounding municipalities and the Southwestern Pennsylvania Emergency Response Group (SWPERG) via mutual aid agreements.

C. City Hazard Vulnerability

1. Natural Hazards

The City of Pittsburgh, by virtue of its terrain and location, is subject to the following natural hazards: floods, winter storms, drought, hurricanes, tornadoes, wind storms, downbursts, landslides, ground subsidence, and earthquakes. Flooding and winter storms occur every year. While the remaining natural hazards are unpredictable and occur less frequently, they can present significant problems for emergency response agencies.

2. Human-Made Disasters

Man-made disasters occurring within the City of Pittsburgh, in order of their frequency, are: transportation accidents, fires, hazardous materials accidents, water supply deficiencies, energy emergencies, and mine subsidence. The fastest growing of these hazards in terms of significance to personal safety are hazardous materials accidents.

3. Enemy Attack

While perhaps a less likely hazard, an enemy attack upon the United States could expose the City of Pittsburgh to the effects of conventional or mass destruction weapons, chemical, biological, radiological, nuclear, and explosive (CBRNE) agents, and paramilitary action to include sabotage. The City of Pittsburgh has been designated as a risk area for such attack because potential target areas lie within or adjacent to City boundaries. The City probably will attempt to host citizens who evacuate target areas.

4. Resources Shortage

Emergency management of available resources within the City may become necessary in the event of unavailability of or substantially reduced supplies of any new or processed natural resource, commodity, or goods and services that bear a substantial relationship to the health, safety, and welfare of the citizenry.

5. Hazard Vulnerability Analysis

Pittsburgh is subject to a variety of hazards. A hazard Vulnerability has recently been completed for Allegheny County with cooperation from the City of Pittsburgh. A separate analysis of the City of Pittsburgh is currently underway. During this study, the City EMA will determine the three most likely and damaging potential hazards. (According to the City hazard vulnerability analysis (HVA), the most likely and damaging of these are:)

1. Flooding
2. Landslides
3. Winterstorms

Therefore, training and response checklists and other accompanying documents are based primarily upon this assessment.

D. Planning Assumptions

1. A major disaster, emergency or terrorism event will cause numerous fatalities and injuries, property loss, and disruption of normal life-support systems, and will have an impact on the regional economic, physical, and social infrastructures.
2. The extent of casualties and damage will reflect factors such as the time of occurrence, severity of impact, weather conditions, population density, building construction, and the possibility of secondary events such as fires, explosions, structural collapse, contamination issues, loss of critical infrastructure, and floods.
3. The large number of casualties, heavy damage to structures and basic infrastructure and disruption of essential services will overwhelm the capabilities of the local government along with their emergency response agencies in their response to meet the needs of the situation.
4. Within a short time following the occurrence of a major emergency/disaster, the city will be requested to coordinate and support the activities in accordance with the provisions of the Pennsylvania Emergency Management Code (PA C.S. Title 35 Sections 7101-7707). The City Emergency Management Agency will need to respond on short notice to provide timely and effective assistance.
5. By utilization of the tiered response system, the resources and capabilities of the regional counter terrorism task force will be requested by the city to provide additional coordination and support activities in accordance with Pennsylvania's Counter Terrorism Planning, Preparedness and Response Act (Fed Act 2002-227).

6. Due to limited resources at the city and the regional counter terrorism task force, and upon a determination that resource requests exceed available resources, the city will request assistance from the Pennsylvania Emergency Management Agency (PEMA).
7. The occurrence of a major disaster or emergency based upon these planning assumptions will result in the declaration of an emergency by the Governor. Such a declaration, dependent upon the severity, may result in the declaration of an emergency by the President.

3. CONCEPT OF OPERATIONS

A. General

Most disasters, emergencies, and terrorism related incidents are handled by local responders. If the disaster, emergency, or terrorism incident exceeds the capabilities of the city, the county will be requested to provide assistance. At any time that both the county and the city become overwhelmed; the SWPERG will be requested to provide assistance. The SWPERG can provide assistance in the form of specialized response teams. Additionally, the state (PEMA) will be requested to provide assistance. If needed, the state can mobilize an array of resources including, specialized response teams, support personnel, and specialized equipment to support disaster or emergency affairs.

B. Intergovernmental Assistance

The City EMD and elected officials have developed mutual aid agreements with Allegheny County as well as adjacent Counties for reciprocal emergency assistance as needed. Additionally, as provided for in Act 2002-227 (The Counter Terrorism Planning, Preparedness, and Response Act) the city is a member of the Regional Counter Terrorism Task Force and may obtain assistance in the form of specialized support teams, materials and equipment. Adjacent Counties and other governments will render assistance in accordance with the provisions of intergovernmental support agreements in place at the time of the emergency. The provisions of the Regional Counter Terrorism Task Force Plan, the City 9-1-1 plan and the associated mutual aid agreements will also apply.

C. Direction, Control, Coordination, and Support

1. Incident Management

The City Emergency Operations/Response Plan, like the Commonwealth/State Emergency Operations Plan (SEOP) and the National Response Plan (NRP), employs a multi-agency operational structure that uses the Incident Management System based upon the National Incident Management System (NIMS).

2. City Elected Officials

City Elected Officials are responsible for the protection of the lives and property of the citizens and they exercise ultimate control of the phases of emergency management as well as emergency activities within the city.

3. Emergency Management Director

An Emergency Management Director (EMD) has been designated and may act on behalf of the City elected officials. An Emergency Operations Center (EOC) has been identified, and may be activated by the EMD or the elected officials during an emergency. The City is served by a 24/7, 9-1-1 Center.

4. All Hazards Principle

This plan embraces an “all-hazards” principle: that most emergency response functions are similar, regardless of the hazard. The City EMD will mobilize functions and personnel as required by the emergency situation.

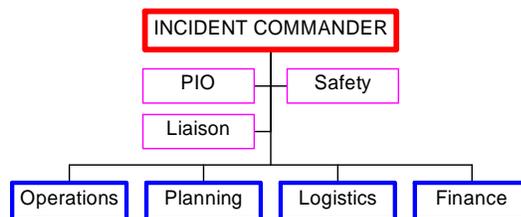


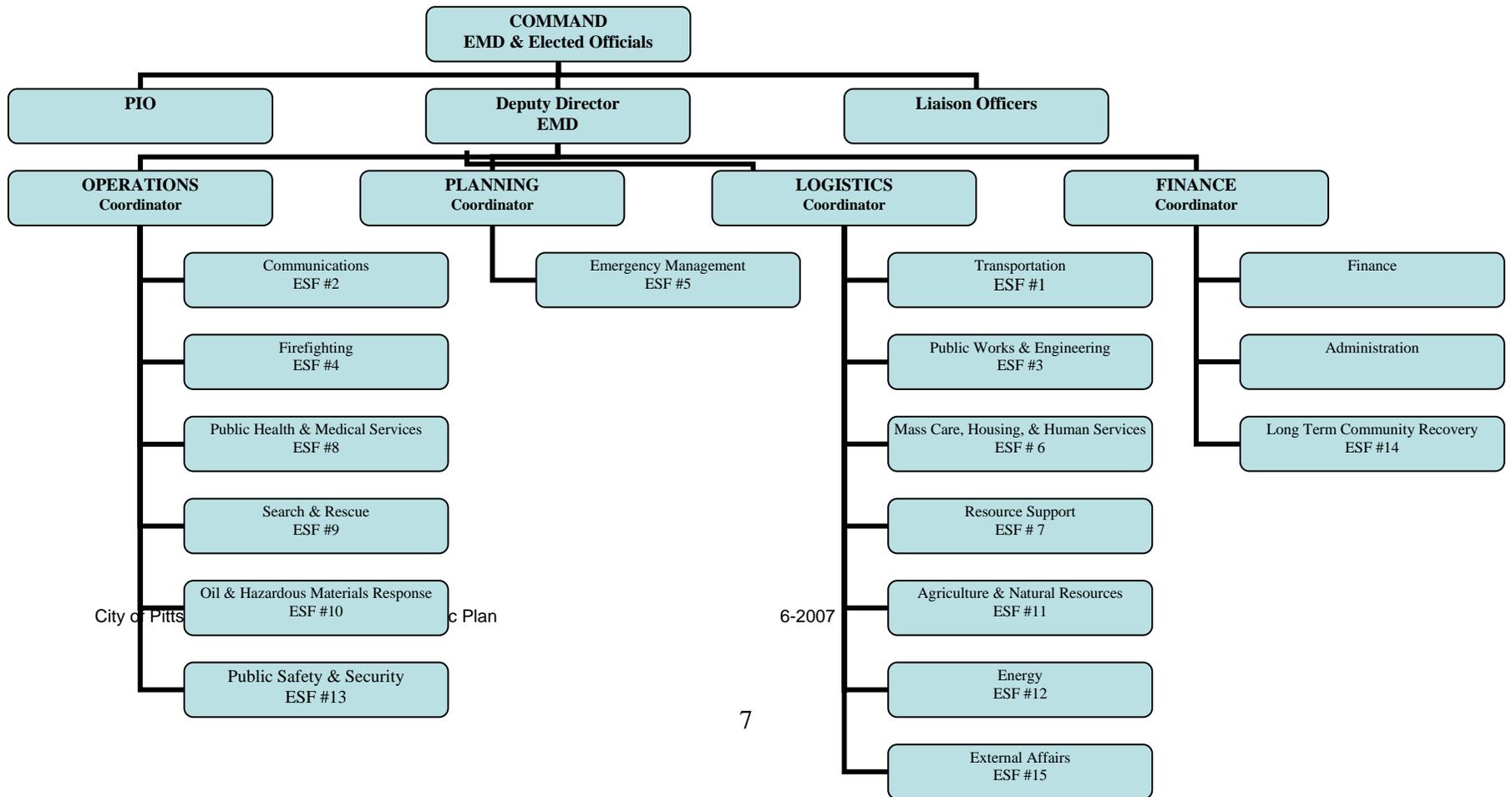
Illustration 1- Local Incident Management

- a. The Incident Commander (IC) at an incident site will be from fire, police, emergency medical services, or emergency management, dependent upon the nature of the incident (see illustration 1).

- b. The National Incident Management System (NIMS) structure includes the categories of Command, Operations, Planning, Logistics, and Finance along with command staff including Public Information, Safety, and Liaison. The Incident Management System (IMS) structure delineated herein is consistent with the NIMS and the Pennsylvania Fire Academy training programs which incorporate a unified command structure.

- c. A suggested NIMS City EOC configuration is presented as Illustration 2.

NIMS – City EOP



City of Pitts

c Plan

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5. When the City EMD receives notice of a potential emergency from the Pennsylvania Emergency Management Agency (PEMA), the City-County 9-1-1 Center, or from the National Weather Service (NWS) watches and warnings, a partial activation of the EOC will be considered.
6. Emergency Operations Center-Situation Room

EMERGENCY MOBILIZATION PLAN

I. PURPOSE

Describes the minimum staffing requirements for the City Emergency Operations Center for mobilized staffing when on-going or pending incidents require additional EOC staffing for an effective City response. Additionally, it outlines the initial call sequence for mobilizing operations.

II. GENERAL

- A. The Emergency Management Director, Deputy Director, or delegated representative monitors major emergency conditions within the city on a 24-hour basis, keeping the Mayor informed of major emergencies. The Director, Deputy Director, or delegated representative determines when the Situation Room should be mobilized and de-mobilized.

(see illustration)

<i>PHASE</i>	<i>EVENT</i>	<i>SCOPE</i>	<i>EXAMPLES*</i>
<u>LEVEL I</u>	Relatively small, localized events and minor damages.	Normal 9-1-1 EOC Staffing.	Minor Hazardous materials incident assistance; flood watch; DHS levels Green, Blue, Yellow.
<u>LEVEL II</u>	Significant effects to a section of the city or a significant event requiring notifications or deployment of City MCP	Normal 9-1-1 EOC Staffing. Deploy select EPLO to Sit Room possible	Tornado warning; flood warning; Large Fire
<u>LEVEL III</u>	Significant effects across the city that may exceed normal resources. Certain Special Events.	Partial mobilization of Sit Room Staff. ESF 5 & other ESF's as required.	Severe flash flooding, severe weather with damage; Site Area Emergency; DHS level Orange.
<u>LEVEL IV</u>	Catastrophic damage in city requiring heavy commitment of resources and possible requests for Mutual aid	Full mobilization of Sit room Staff all ESFs (as needed).	Severe winter storm Category 2 hurricane stalling over the Region for days; General Emergency; DHS level Red; September 11-like event.

The Situation Room staffing levels are as listed below.

- Level I: (Normal EOC Staffing)
- Level II: (Normal EOC Staffing – special notifications)
- Level III: (Partial to Full Sit Room Mobilization)
- Level IV: (Full Mobilization)

Detailed Situation Room activation protocols and action lists are under development and will be published as a Standard Operating Guidelines.

7. Concurrent Implementation of Other Emergency Plans
 - a. An incident involving hazardous substances, weapons of mass destruction or other legal agents, a nuclear power plant incident, or high hazard dam emergency may involve “Incident Specific” response activity (Counterterrorism Plan, SARA Plan, Radiological Emergency Response Plan, High Hazard Dam Plan, Etc.)
8. Integration of Response, Recovery, and Mitigation Actions

- a. Following a disaster, immediate response operations to save lives, protect property, and meet basic human needs have precedence over recovery and mitigation. Recovery actions will be coordinated and based availability of resources.
- b. Mitigation opportunities will be considered throughout disaster operations.

D. Continuity of Government (Under development)

Continuity of Government procedures are specified in the Continuity of Government (COG) enclosure to this plan. The COG addresses the line of succession (elected officials, emergency management, and city offices), alternate locations and preservation of records. The issuance of declarations of disaster emergency if the situation warrants; and applying for federal post-disaster funds, as needed. The COG is presented within the Event Specific Plan Section.

4. ORGANIZATION, RESPONSIBILITIES AND EMERGENCY SUPPORT FUNCTIONS

A. Organization

This plan has been developed based upon the structure of emergency management within the Commonwealth of Pennsylvania (state). This plan coincides with the concepts of the National Response Plan (NRP). This plan employs a functional approach that groups the types of assistance that the City is likely to need based upon the fifteen (15) federal Emergency Support Functions (ESFs). The functional areas have been grouped according to the categories of the National Incident Management System (NIMS). All of the ESFs have been grouped within the Functional Annex section. To further facilitate response actions/activities of the Emergency Operations Center staff, Standing Operating Checklists have been developed and grouped by NIMS category within the Checklist section. A notification and Resource manual is a provided. Training and exercises are discussed in section 9 of the basic plan.

B. Responsibilities

1. Primary Agencies: Each emergency function has been listed according to the appropriate incident management category and the appropriate agency has been identified as the “Primary Agency” for each function. The primary agency provides expertise and management for the designated function.
2. Support Agencies: Each emergency function typically has at least one “Support Agency” identified. These agencies serve to provide support for the mission assigned to the primary agency.

C. Emergency Sections and Divisions

1. Command

a. Elected Officials

- (1) Responsible for establishing a city emergency Management organization;
- (2) Provide for continuity of operations;
- (3) Establish lines of succession for key positions;
- (4) Designate departmental emergency operating centers and alternatives;
- (5) Prepare and maintain this EOP in consonance with the Commonwealth Emergency Operations Plan ;
- (6) Establish, equip, and staff an EOC;
- (7) Recommends an EMD for appointment available.

b. Director of Emergency Management:

- (1) Maintain coordination with Commonwealth EMA, and provides prompt information in emergencies, as available;
- (2) Mobilize the EOC and acts as the Command Function within the EOC during an emergency;
- (3) Attend training and workshops provided by the City and other sources to maintain proficiency and currency in emergency management and emergency response planning and procedures

- c. Deputy Emergency Management Director
 - (1) Prepare and maintain an EOP for the City subject to the direction of the elected officials; reviews and updates as required;
 - (2) Maintain coordination with the Commonwealth EMA, and provides prompt information in emergencies, as available;
 - (3) Identify hazards and vulnerabilities that may affect the City;
 - (4) Identify resources within the City that can be used to respond to a major emergency or disaster situation and requests needed resources from the Commonwealth EMA;
 - (5) Develop and maintain a trained staff and current emergency response checklists appropriate for the emergency needs and resources of the community;
 - (6) Compile cost figures for the conduct of emergency operations above normal operating costs;
 - (7) Attend training and workshops provided by the city and other sources to maintain proficiency and currency in emergency management and emergency response planning and procedures;
 - (8) Serve on the executive committee of SWPERG/Regional Counterterrorism Task Force;
 - (9) Assumes duties of EMD as required or directed.

- d. Public Information
 - (1) Advise elected officials and the City EMD about Public Information activities;
 - (2) Develop and maintain the checklist for the Public Information function;
 - (3) Assist in the development, review, and maintenance of the EOP;
 - (4) Respond to the EOC, the field, or Joint Information Center as needed;

(5) Coordinate and release public information to the media.

e. City Department Heads/City Agency Directors

- (1) Provide staff support and resources;
- (2) Provide guidance, direction, and authority to agency/department personnel who support the EOC;
- (3) Assist in the development and maintenance of the EOP;
- (4) Develop, review, and approve the EOC checklists specific to their agency/department;
- (5) Respond to the EOC or field location as needed;
- (6) Advise elected officials and the City EMD about specific capabilities.

f. Liaison Officers (optional – PSP, PennDOT, National Guard, Etc.)

- (1) Respond to the EOC or the field, as needed;
- (2) Serve as the liaison between their respective agency and the City-County EOC;
- (3) Interface with their respective agency to request/coordinate resources;
- (4) Advise elected officials and the City EMD about issues related to their specific agency.

2. Operations

a. Operations Coordinator

- (1) Serve as the coordinator of all activities categorized under the operations section;
- (2) Function as the interface between the Operations Section and Command;
- (3) Ensure that all personnel operating within the Operations Section receive up to date information regarding the situation and the event;
- (4) Solicit periodic update briefings from the individual staff of the Operations functions;

- (5) Provide periodic updates and briefings to Command.

b. Communications Officer – Emergency Support Function # 2

- (1) Develop and maintain the checklist for the Communications function;
- (2) Assist in the development, review, and maintenance of the EOP;
- (3) Train staff members on the operation of communications system;
- (4) Ensure ability to communicate between the City EOC and field operations;
- (5) Respond to the EOC or the field, as needed;
- (6) Advise elected officials and the EMD about Communications activities.

c. Firefighting – Emergency Support Function # 4

- (1) Develop and maintain the checklist for the firefighting function;
- (2) Assist in the development, review, and maintenance of the EOP;
- (3) Respond to the EOC or the field, as needed;
- (4) Coordinate fire services activities;
- (5) Coordinate decontamination and monitoring of affected citizens and emergency workers after exposure to chemical, biological, or radiological hazards;
- (6) Coordinate route alerting of the public;
- (7) Assist with the evacuation of affected citizens, especially those who are institutionalized, immobilized, or injured;
- (8) Coordinate the emergency shut down of light and power;
- (9) Coordinate the provision of emergency lights and power generation;
- (10) Coordinate the salvage operations and debris clearance;
- (11) Advise elected officials and the EMD about fire activities.

d. Public Health and Medical Services – Emergency Support Function # 8:

- (1) Develop and maintain the checklist for the Health/Medical Services function;
- (2) Assist in the development, review, and maintenance of the EOP;
- (3) Respond to the EOC or the field, as needed;
- (4) Coordinate emergency medical activities within the City;
- (5) Coordinate institutional needs for transportation if evacuation or relocation becomes necessary for hospitals, nursing homes, day care and adult care facilities;
- (6) Coordinate medical services as needed to support shelter operations;
- (7) Assist, as appropriate, in search and rescue operations;
- (8) Coordinate provision of inoculations for the prevention of disease;
- (9) Coordinate mortuary services;
- (10) Advise elected officials and EMD about Health/Medical Services activities.

e. Urban Search and Rescue – Emergency Support Function # 9

- (1) Develop and maintain the checklist for the Urban Search and Rescue (USAR) function;
- (2) Assist in the development, review, and maintenance of the EOP;
- (3) Respond to the EOC or the field, as needed;
- (4) Maintain a copy of the USAR procedures for reference;
- (5) Coordinate search and rescue (SAR) activities within the City;
- (6) Interface with the State USAR representative;
- (7) Serve as an information resource regarding SAR incidents;
- (8) Assist as appropriate USAR/SAR components;

- (9) Advise elected officials and the EMD about SAR incidents and activities

f. Oil and Hazardous Materials Response – Emergency Support Function # 10

- (1) Develop and maintain checklist for the Oil and Hazardous Materials function;
- (2) Assist in the development, review, and maintenance of the EOP;
- (3) Respond to the EOC or the field as needed;
- (4) Maintain a listing of SARA Sites within the City along facility emergency plans based upon input received from the facilities;
- (5) Coordinate hazardous materials activities within the City;
- (6) Interface with the State certified – City Hazardous Materials Response Team (HMRT);
- (7) Coordinate with and make notifications of the Department of Environmental Protection (DEP) as required;
- (8) Serve as an information resource regarding hazardous materials incidents;
- (9) Assist as appropriate hazardous materials operations;
- (10) Advise elected officials and the EMD about Hazardous Materials incidents and activities.

g. Public Safety and Security – Emergency Support Function # 13

- (1) Develop and maintain the checklist for Public Safety and Security function;
- (2) Assist in the development, review, and maintenance of the EOP;
- (3) Respond to the EOC or the field as needed;
- (4) Coordinate security and safety services;
- (5) Establish security and protection of critical facilities, including the EOC;
- (6) Coordinate traffic and access control in and around affected areas;
- (7) Assist as appropriate with route alerting and notification of threatened populations;

- (8) Assist, as appropriate, with the evacuation of affected citizens, especially those who are institutionalized, immobilized, or injured;
- (9) Coordinate the installation of emergency signs and other traffic movement devices;
- (10) Assist as appropriate in search and rescue operations;
- (11) Advise elected officials and the EMD about Public Safety and Security operations.

3. Planning:

a. Planning Coordinator

- (1) Serve as the Coordinator of all activities categorized under the Planning section;
- (2) Function as the interface between the Planning Section and Command ;
- (3) Ensure that all personnel operating within the Planning Section receive up to date information regarding the situation and the event;
- (4) Solicit periodic update briefings from the individual staff of the Planning Function;

b. Emergency Management - Emergency Support Function # 5

- (1) Collect, evaluate, and provide information about the incident;
- (2) Determine status of resources;
- (3) Establish information requirements and reporting schedules;
- (4) Supervise preparation of an Incident Management Plan;
- (5) Assemble information on alternative strategies;
- (6) Advise elected officials on the incident and anticipated events or consequences.

4. Logistics:

a. Logistics Coordinator

- (1) Serve as the coordinator of all activities categorized under the logistics section;
- (2) Function as the interface between the Logistics Section and Command;
- (3) Ensure that all personnel operating within the Logistics Section receive up to date information regarding the situation and the event;
- (4) Solicit periodic update briefings from the individual staff of the Logistics function;
- (5) Provide periodic updates and briefings to Command.

b. Transportation – Emergency Support Function # 1:

- (1) Develop and maintains the checklist for the Transportation Services function;
- (2) Assist in the development , review, and maintenance of the EOP;
- (3) Respond to the EOC or the field as needed;
- (4) Maintain a listing of Transportation Resources and contact information including capacities in the City;
- (5) Coordinate the supply of transportation resources within the City during an emergency;
- (6) Advise elected officials and the EMD about Mass Care – Shelter activities

c. Public Works and Engineering – Emergency Support Function # 3:

- (1) Develop and maintains the checklist for the Public Works function;
- (2) Assist in the development, review, and maintenance of the EOP;
- (3) Respond to the EOC or the field as needed;
- (4) Maintain a listing of Public Works assets and resources;
- (5) Serve as a liaison between public works and other agencies within the City;
- (6) Coordinate the assignment of Public Works resources;

- (7) Provide information on water, sewage, road construction and repair, engineering, building inspection, and maintenance;
- (8) Advise elected officials and the EMD about Public Works and Engineering activities.

d. Mass Care, Housing, and Human Services – Emergency Support Function # 6:

- (1) Develop and maintains the checklist for the Mass Care/Housing and Human Services function;
- (2) Assist in the development, review, and maintenance of the EOP;
- (3) Respond to the EOC or the field as needed;
- (4) Maintains a listing of Mass Care – Shelter facilities including capacities in the City;
- (5) Coordinate with the American Red Cross and other appropriate agencies;
- (6) Coordinate Mass Care – Shelter provision within the City during an emergency;
- (7) Coordinate with ESF #1 (Transportation) and ESF # 7 (Resource Support) regarding evacuation issues;
- (8) Advise elected officials and the EMD about Mass Care, Housing, and Human Services activities.

e. Resource Management – Emergency Support Function #7:

- (1) Develop and maintain the checklist for the Resource Support function;
- (2) Assist in the development, review, and maintenance of the EOP;
- (3) Respond to the EOC or the field as needed;
- (4) Maintain a listing of resources with contacts;
- (5) Coordinate the provision of materials, services, and facilities in support of the emergency;
- (6) Develop procedures for rapidly ordering supplies and equipment and to track their delivery and use;

- (7) Advise the EMD and as appropriate, elected officials about resource acquisition activities within the City.

f. Agriculture and Natural Resources – Emergency Support Function # 11:

- (1) Develop and maintain the checklist for the Agriculture and Natural Resources function;
- (2) Assist in the development, review, and maintenance of the EOP;
- (3) Respond to the EOC or the field as needed;
- (4) Maintain a listing of assets within the City;
- (5) Serve as a liaison between the City and the Extension Office;
- (6) Serve as a liaison between the City and agriculture/natural resources Community;
- (7) Coordinate the dissemination of information and supplies to the agriculture/natural resources community within the City;
- (8) Coordinate the distribution of necessary resources to emergency workers and emergency/disaster victims;
- (9) Advise elected officials and the EMD regarding agriculture/natural resource issues.

g. Energy – Emergency Support Function # 12

- (1) Develop and maintain the checklist for the Energy function;
- (2) Assist in the development, review, and maintenance of the EOP;
- (3) Respond to the EOC or the field as needed;
- (4) Maintain a listing of energy assets within the City;
- (5) Serve as a liaison between the City and the energy entities within the City;
- (6) Coordinate the dissemination of information to the energy entities within the City;
- (7) Advise elected officials and the EMD regarding energy/utility issues.

h. Debris Management (Support Annex)

- (1) Develop and maintain the checklist for the Debris Management function;
- (2) Assist in the development, review and maintenance of the EOP;
- (3) Respond to the EOC or the field, as needed;
- (4) Maintain a listing of assets and resources;
- (5) Serves as a liaison between the City and debris management agencies;
- (6) Coordinate the assignment of debris management resources;
- (7) Advise elected officials and the EMD about debris management activities.

i. Donations Management (Support Annex)

- (1) Develop and maintain the checklist for the Donations Management function;
- (2) Assist in the development, review, and maintenance of the EOP;
- (3) Respond to the EOC or the field as needed;
- (4) Maintain a listing of donations management assets and resources;
- (5) Serve as a liaison between the City and the donations management agencies;
- (6) Coordinate the assignment of donations management agencies;
- (7) Advise elected officials and the EMD about donations management activities.

j. Animal Care and Control (Support Annex)

- (1) Develop and maintain the checklist for the Animal Care and Control function;
- (2) Assist in the development, review, and Maintenance of the EOP;
- (3) Respond to the EOC or the field as needed;
- (4) Maintain a listing of animal care and control assets and resources;
- (5) Serve as a liaison between the City and animal care and control agencies;

- (6) Coordinate the assignment of animal care and control resources;
- (7) Advise elected officials and the EMD about animal care and control activities.

5. Finance:

a. Finance and Administration Coordinator

- (1) Serve as the coordinator of all activities categorized under the Finance and Administration Section;
- (2) Function as the interface between the Finance and Administration Section and Command;
- (3) Ensure that all personnel operating within the Operations Section receive up to date information regarding the situation and the event;
- (4) Solicit periodic update briefings from the individual staff of the Operations function;
- (5) Provide periodic updates and briefings to Command.

b. Finance (Support Annex)

- (1) Develop and maintain the checklist for the Finance function.
- (2) Maintain oversight of all financial, cost, and reimbursement activities associated with the emergency;
- (3) Track costs and personnel time records;
- (4) Administer the financial aspects of the emergency /disaster according to City policies and procedures;
- (5) Following the declaration of an emergency by the City elected officials, or the Governor, initiates emergency purchasing/acquisition procedures;
- (6) Serve as an interface with the Pennsylvania Emergency Management Agency (PEMA) and the Federal Emergency Management Agency (FEMA) regarding recovery operations;

- (7) Advise elected officials and the EMD regarding the financial aspects and implications of the event.

c. Administration

- (1) Develop and maintain the checklist for the Administration function;
- (2) Maintain oversight of all administrative activities associated with the emergency;
- (3) Ensure that all function areas receive administrative support as appropriate;
- (4) Provide support to the financial element with regard documentation, verification, and related matters;
- (5) Advise elected officials and the EMD regarding the administrative aspects and implications of the event.

5. ADMINISTRATION AND LOGISTICS

A. Administration

City Reports

1. The City of Pittsburgh will submit situation reports, requests for assistance, and damage assessment requests to PEMA.
2. The City of Pittsburgh will utilize pre-established bookkeeping and accounting methods to track and maintain records of expenditures and obligations.
3. Narrative and written log-type records of response actions will be kept by City emergency management agency. The logs and records will form the basis for status reports to both Allegheny County and PEMA.
4. The City EMA will request reports from other agencies, relief Organizations, and nongovernmental organizations when deemed appropriate.
5. The City EMA will make reports to PEMA by the most practical

means, generally within one hour. Reports will be constructed in accordance with PEMA requirements; namely, the Pennsylvania Emergency Incident Reporting System (PIERS) in conjunction with Allegheny County.

B. Logistics

Coordination of unmet needs:

When the city resources become overwhelmed the county may assist through means of a memorandum of understanding. Similarly, if the city requires additional assistance, it will call on mutual aid from adjacent counties, its Southwestern Pennsylvania Emergency Response Group (SWPERG), or from the Pennsylvania Emergency Management Agency (PEMA). Ultimately, PEMA will turn to the Federal Emergency Management Agency (FEMA) for assistance in dealing with a major disaster or emergency.

6. AUTHORITY and REFERENCES

A. Authority

Authority for this plan and specific actions is the Pennsylvania Emergency Management Services Code 35 PA CS Sections 7101-7707, as amended and the Counterterrorism Planning, Preparedness, and Response Act (Act 2002-227).

1. Under the Stafford Act, the Governor may request the President to declare a major disaster or emergency if the event is beyond the combined response capabilities of the involved municipalities, counties, and the State.
2. Under the Emergency Management Services Code of Pennsylvania (Title 35), the City of Pittsburgh may request assistance from Allegheny County when appropriate locally available City forces and resources are fully committed. Allegheny County than may request assistance from the Commonwealth of Pennsylvania when all appropriate locally available city/county forces and resources are fully committed.
3. Pennsylvania Consolidated Statutes Title 35, Section 7504 (a)

states that when two or more political subdivisions within a county are affected, the county organization shall exercise responsibility for coordination and support to the area of operations. Additionally, when two or more counties are involved, coordination shall be provided by the Pennsylvania Emergency Management Agency.

4. Through the authority of the Pennsylvania Emergency Management Services Code (35 Pa C.S.), as amended, this plan assigns functions necessary to support a comprehensive emergency management program.

B. References

1. Homeland Security Presidential Directive – 5 (HSPD-5)
2. The Pennsylvania Emergency Management Services Code 35 Pa. C.S. Section 7101-7707, as amended.
3. Pennsylvania Emergency Management Agency, “Commonwealth of Pennsylvania Multi-Hazard Identification and Risk Assessment,” July, 2000.
4. Commonwealth of Pennsylvania, Emergency Operations Plan, as amended.
5. Title III, Superfund Amendments and Reauthorization Act (SARA) October 17, 1986, Section 301-305, 311, and 312
 - a. Counterterrorism Planning, Preparedness and Response Act (Act 2002-227)
 - b. PEMA Emergency Management Directive D200-6, Pennsylvania Emergency Incident Reporting System (PIERS).
 - c. Allegheny County Hazard Vulnerability Analysis, September, 2005.

7. DEFINITIONS

A complete set of definitions and terms appears within the Appendix Section of this

plan (Appendix 1).

8. TRAINING AND EXERCISES

A. Training Authority

For training purposes and exercises, the EMD may activate this plan as required to evaluate and maintain the readiness posture of City agencies.

B. Exercise Requirements

To provide practical, controlled operations experience for those who have EOC responsibilities, the EMD will activate this plan at least annually in the form of a simulated emergency exercise. Additionally, regardless of actual events, City all-hazards exercise will be conducted every two years. Further, the EMD and EMA staff will participate annually in a PEMA-directed weather exercise.

C. Training Policy

1. Public Officials

- a. **Response and Recovery Training:** A training program will be provided to City officials, the EMD, EOC staff, and emergency services personnel (police, fire, and EMS) on the procedures and policies for a coordinated response and recovery to a disaster emergency.
- b. **Professional Development:** Training will be provided to City's EMA and staff in skills and techniques of writing plans, professional development skills and national security issues related to municipal emergency preparedness. A minimum of four sessions per year will be given.
- c. **Radiological Protection:** City personnel will be trained in radiological protection systems to enhance city emergency preparedness.
- d. **Damage Assessment:** Annual training will be conducted in damage assessment procedures for City damage assessment teams.

- e. Each quarter City departments, bureaus, and agencies shall report training as requested by the EMD, to the EMA office.

2. Emergency Services and Other Responding Agencies

Exercises, as indicated above, will be used as a training technique for public officials, city emergency staff and emergency services personnel who are assigned emergency responsibilities in this plan. EMA staff officers responsible for functional annexes are charged with ensuring skills training for personnel who implement the provisions of their respective annexes.

3. County, State, and Federal Training

EMA staff will participate in County, State, Federal training programs as prescribed internally and by PEMA.

9. PLAN REQUIREMENTS, DEVELOPMENT, MAINTENANCE, AND DISTRIBUTION

A. Requirements

1. State Law: The Pennsylvania Emergency Management Services Code, 35 PA C.S Sections 7701-7707, as amended, requires each city and municipality to prepare, maintain and keep current an emergency operations plan (EOP). Further, the plan must be available for inspection in the EOC, along with applicable emergency management plans, procedures, and directives of PEMA and the Commonwealth.
2. Reserved
3. Pennsylvania Emergency Management Agency (PEMA): This plan conforms to various Federal agency requirements and the format prescribed by PEMA to facilitate review and cross reference to PEMA, FEMA, and Department of Homeland Security Documents.

B. Development and Maintenance Responsibilities

1. EMD Responsibilities: The city EMD will coordinate development and maintenance of the plan. Plan components will be reviewed and updated consistently. Incident Specific Annexes require an annual review based upon legislation or regulation. Whenever portions of this plan are implemented in an emergency event or exercise, a review will be conducted to determine necessary changes.
2. NIMS Section Coordinators and Staff Members are responsible for the development and maintenance of their respective segments of this plan. Written reviews will be provided to the EMD annually indicating concurrence or comments. They will recommend changes, as necessary, and keep the EMD and Resource Manager abreast of changes in personnel, information and available resources.
3. Enforceability: This plan is enforceable under the provisions of the Pennsylvania Emergency Management Services Code and City Bill Number 2006-0504, Resolution Number 406.
4. Execution: This plan will be executed upon order of the Mayor or their authorized representative, the City Emergency Management Director.
5. Distribution: This plan and its supporting materials is a controlled document. This plan, by its very nature, is not considered to be available for public consumption. Distribution is based upon a regulatory or functional “need to know” basis. Copies of this plan are distributed according to an approved control list. A record of distribution, by copy number, is maintained on file by the EMD. Controlled copies of revisions will be distributed to designated plan holders. Revisions or changes are documented by means of the “Record of Changes” page iii. Appendix 4 details the Revision Policy. A receipt system will be used to verify the process. A detailed distribution list is presented as Appendix 5.

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APPENDICIES:

1. Terms and Definitions
2. City Organization for Emergency Management
3. Emergency Responsibilities by Organizational Entity (Primary / Support Matrix)
4. Changes and Revisions
5. Plan Distribution
6. Map of the City

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Appendix 1

Terms and Definitions

DEFINITIONS OF TERMS

A. Access Control Points (ACP)

Manned posts established primarily by State or municipal police and augmented as necessary by the National Guard on roads leading into a disaster area for the purpose of controlling entry during an emergency.

B. Activate

To start or place into action an activity or system.

C. Control

To exercise authority with the ability to influence actions, compel or hold in restraint. (For use in context with this document: (35 PA C.S.) as amended clarifies and strengthens the role of the Governor by granting him authority to issue executive orders and disaster proclamations which have the force and effect of law when dealing with emergency and disaster situations and controlling operations.)

D. Coordination

Arranging in order, activities of equal importance to harmonize in a common effort. (For use in context with this document: authorizing and/or providing for coordination of activities relating to emergency disaster prevention, preparedness, response, and recovery by State and local governments and Federal agencies.)

E. County Animal Response Team (CART)

The County Animal Response Team is a coordinated effort between several governmental, corporate, and private entities dedicated to the preparation, planning, response, and recovery of animal emergencies in local county government. The team's mission is to develop and implement procedures and train participants to facilitate a safe, environmentally sound and efficient response to animal emergencies on the local and county level with interaction with other local, county, state and federal government.

F. Deploy

To move to the assigned location in order to start operations.

G. Direction

Providing authoritative guidance, supervision, and management of activities/operations along a prescribed course to reach an attainable goal.

H. "Disaster." A man-made, natural, or war-caused catastrophe.

1. Human-Made Disaster

An industrial, nuclear, or transportation accident, explosion, conflagration, power failure, natural resource shortage or other condition, except enemy action, resulting from man-made causes, such as oil spills and other injurious environmental contamination, which threatens or causes substantial damage to property, human suffering, hardship or loss of life.

2. Natural Disaster

Any hurricane, tornado, storm, flood, high water, wind driven water, tidal wave, earthquake, landslide, mudslide, snowstorm, drought, fire, explosion or other catastrophe which results in substantial damage to property, hardship, suffering or possible loss of life.

3. War-Caused Disaster

Any condition following an attack upon the United States resulting in substantial damage to property or injury to persons in the United States caused by use of bombs, missiles, shellfire or nuclear, radiological, chemical or biological means, or other weapons, or overt paramilitary actions, or other acts such as sabotage.

I. Disaster Emergency

Those conditions which upon investigation may be found, actually or likely to:

1. Affect Safety

Affect seriously the safety, health, or welfare of a substantial number of citizens of Pittsburgh or preclude the operation or use of essential public facilities.

2. Require State Assistance

Be of such magnitude or severity as to render essential state supplementation of city and county efforts or resources exerted or utilized in alleviating the danger, damage, suffering, or hardship faced.

3. Have Causes Not Covered by Law

Have been caused by forces beyond the control of man, by reason of civil disorder, riot, or disturbance, or by factor not foreseen and not known to exist when appropriation bills were enacted.

J. Emergency Alert System (EAS) Announcements

Official announcements made at the city level for the specific purpose of providing information, instructions, or directions from the Mayor and/or City Council, or their designated official representative, to the permanent and transient residents of the city. Announcements are made over the legally designated EAS network. Restriction on use of EAS announcements does not preclude appropriate use of newspapers, radio, and television for public information statements.

K. Emergency Management

The judicious planning, assignment and coordination of all available resources in an integrated program of prevention, mitigation, preparedness, response and recovery for emergencies of all kinds, whether from enemy attack, man-made or natural sources.

L. Emergency Services

The preparation for and the carrying out of functions, other than those for which military forces are primarily responsible, to prevent, minimize and provide emergency repair of injury and damage resulting from disaster, together with all other activities necessary or incidental to the preparation for and carrying out of those functions. The functions include, without limitation, firefighting services, police services, medical and health services, rescue, engineering, disaster warning services, communications, radiological, shelter, chemical and other special weapons defense, evacuation of persons from stricken areas, emergency welfare services, emergency transportation, emergency resources management, existing or properly assigned functions of plant protection, temporary restoration of public utility services and other functions related to civilian protection.

M. Explosive Ordnance Disposal (EOD)

An active City of Pittsburgh Explosive Ordnance Disposal Team (Bomb Squad) is tasked with the retrieval and disposal of military or suspicious ordnance. The EOD Team also serves to assist authorities in life threatening situations dealing with improvised explosive devices.

N. Governor's Proclamation of "Disaster Emergency"

The Governor is empowered to declare a state of "Disaster Emergency" upon finding that a disaster has occurred or that the occurrence or the threat of a disaster is imminent. This proclamation by executive order authorizes counties and municipalities to exercise vested powers without regard to time-consuming procedures and formalities prescribed by law (excepting mandatory constitutional requirements) pertaining to performance of public works, employing of temporary workers, entering into contracts, incurring obligations, renting of equipment, purchasing materials and supplies, levying taxes and appropriation, and expenditure of public funds. The state of disaster emergency continues until the Governor finds that the danger has passed and terminates it by executive order or proclamation, but no state of disaster emergency may continue for longer than 90 days unless renewed by the Governor.

O. Hazardous Materials (HAZMAT)

Any substance or material in a quantity or form which may be harmful or injurious to humans, domestic animals, wildlife, economic crops, or property when released into the environment. Hazardous materials are classified as chemical, biological, radiological, or explosive.

P. Hazards Vulnerability Analysis (HVA)

A compilation of natural and man-made hazards and their predictability, frequency, duration, intensity and risk to population and property.

Q. Local Disaster Emergency

A local disaster emergency is the condition declared by the Mayor of the City of Pittsburgh when, in the judgment of City officials, the threat or actual occurrence of a disaster requires coordinated local government action to prevent or alleviate the damage, loss, hardship, or suffering threatened or caused. A local emergency arising wholly or substantially out of a resource shortage may be declared only by the Governor, upon petition of the local governing body, when he deems the threat or

actual occurrence of a disaster to be of sufficient severity and magnitude to warrant coordinated local government action to prevent or alleviate the damage, loss, hardship, or suffering threatened or caused hereby.

R. Mass Care Centers

Fixed facilities suitable for providing emergency lodging for victims of disaster left temporarily homeless and capable of providing all essential social services. Feeding may be done within a mass care center (in suitable dining facilities) or nearby.

S. Municipality

For the purposes of this plan, the terms "municipality" or "municipal government" are defined as referring, singularly or collectively, to cities, boroughs, townships and incorporated towns within the Commonwealth of Pennsylvania; in this plan "municipality" does not include counties.

T. Notification

To make known or inform. For use in context with this document: to transmit emergency information and instructions: (1) to Emergency Management Agencies, staff and associated organizations; (2) over the Emergency Alert System to the general public immediately after the sirens have been sounded.

U. Notify

To inform about a condition, event or situation.

V. Operational

Capable of accepting mission assignments at an indicated location with partial staff and resources.

W. Political Subdivision

Any county, city, borough, township, or incorporated town within the Commonwealth.

X. Presidential Declaration of "Emergency"

"Emergency" means any occasion or instance for which, in the determination of the President, Federal assistance is needed to supplement State and local efforts and

capabilities to save lives and to protect property and public health and safety, or to lessen or avert the threat of a catastrophe in any part of the United States.

IMPORTANT NOTE - Before federal assistance can be rendered, the Governor must first determine that the situation is of such severity and magnitude that effective response is beyond the capabilities of the State and affected county and municipal governments and that Federal assistance is necessary. As a prerequisite to Federal assistance, the Governor shall take appropriate action under law and direct execution of the Commonwealth Emergency Operations Plan. The Governor's request for declaration of a major disaster by the President may be accepted, downgraded to emergency, or denied.

Y. Presidential Declaration of "Major Disaster"

"Major Disaster" means any natural catastrophe (including any hurricane, tornado, storm, high water, wind driven water, tidal wave, tsunami, earthquake, volcanic eruption, landslide, mudslide, snowstorm, or drought), or, regardless of cause, any fire, flood, or explosion, in any part of the United States, which in the determination of the President causes damage of sufficient severity and magnitude to warrant major disaster assistance to supplement the efforts and available resources of States, local governments, and disaster relief organizations in alleviating the damage, loss, hardship, or suffering caused thereby.

Z. Protective Action

Any action taken to eliminate or avoid a hazard or eliminate, avoid or reduce its risks.

AA. Public Information Statements

Public announcements made by PEMA or city official spokespersons via newspapers, radio or television to explain government actions being taken to protect the public in the event of any public emergency. The purpose of the announcement is to provide accurate information, prevent panic, and counteract misinformation and rumors. Reference to the emergency situation itself will be made only in the context of the reasons for governmental actions, and not to provide detailed information about it.

AB. Reception Center

A predesignated site outside the disaster area through which evacuees needing mass care support will pass to obtain information and directions to mass care centers.

AC. Reentry

The return to the normal community dwelling and operating sites by families, individuals, governments, and businesses once the evacuated area has been declared safe for occupancy.

AD. Route Alerting

Route alerting is a supplement to siren systems accomplished by predesignated teams traveling in vehicles along preassigned routes delivering an alert/warning message.

AE. Standby

To be ready to perform but waiting at home or other location for further instructions.

AF. State Animal Response Team (SART)

The Pennsylvania State Animal Response Team is a coordinated effort between several governmental, corporate, and private entities dedicated to the preparation, planning, response, and recovery of animal emergencies in Pennsylvania. The team's mission is to develop and implement procedures and train participants to facilitate a safe, environmentally sound, and efficient response to animal emergencies on the local, county, state, and federal level.

AG. Support

To act in a secondary or subordinate role to a primary activity by providing a means of maintenance or subsistence to keep the activity from failing under stress. (For use in context to this document: providing "unmet" needs, unforeseen requirements for supplies, equipment, services, training, etc.)

AH. Support Area

The area outside the high risk area (blast overpressures equal to or greater than 2 p.s.i.) which, through prior agreement, will provide support to high risk areas in the event of an imminent nuclear attack.

AI. Temporary Suspension of Formal Requirements

Each political subdivision included in a declaration of disaster emergency declared by either the Governor or the governing body of the political subdivision affected by the disaster emergency is authorized [pursuant to section 7301(c) of (35 PA C.S.) as amended (relating to general authority of Governor)] to exercise the powers vested

under this section in the light of the exigencies of the emergency situation without regard to time-consuming procedures and formalities prescribed by law (excepting mandatory constitutional requirements) to evaluate and maintain the readiness posture of City agencies.

AJ. Traffic Control Points (TCP)

Manned posts established at critical road junctions for the purpose of controlling or limiting traffic. TCPs are used to control evacuation movement when an emergency situation requires it.

AK. Unmet Needs

Capabilities and/or resources required to support emergency operations but neither available nor provided for at the respective levels of government.

AL. Weather Warning

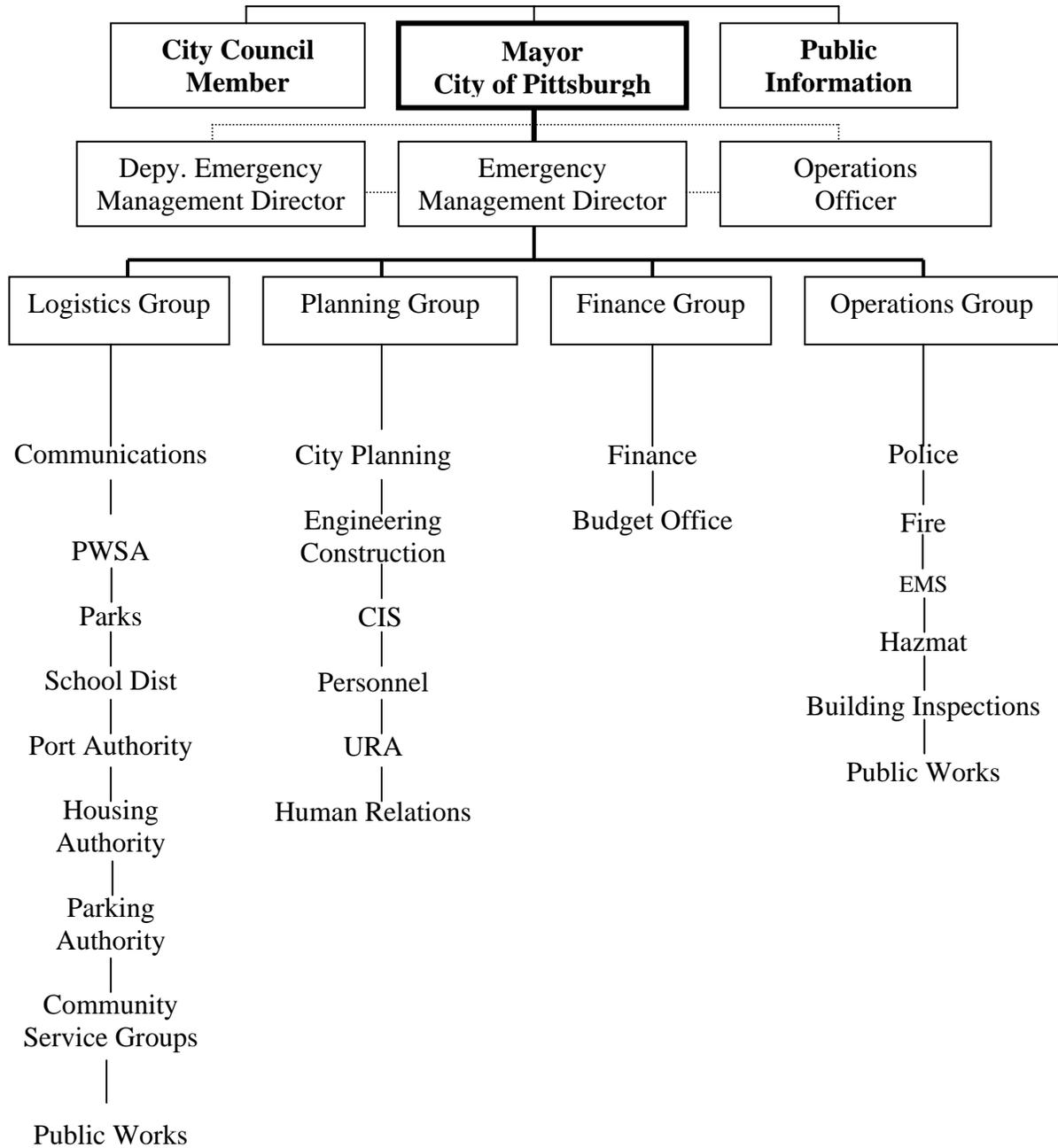
Previously expected severe weather is occurring or is about to occur.

AM. Weather Watch

Indicates that conditions and ingredients exist to trigger severe weather.

Appendix 2

CITY ORGANIZATION FOR EMERGENCY MANAGEMENT



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Appendix 3

EMERGENCY RESPONSIBILITIES BY ORGANIZATIONAL ENTITY (PRIMARY / SUPPORT MATRIX)

Agency / Function	Elected Officials	Emergency Management Director	Communications (ESF 2)	Communications (ESF 2)	Firefighting (ESF 4)	Public Health and Medical (ESF 8)	Urban Search and Rescue (ESF 9)	Oil & Hazardous Materials (ESF 10)	Public Safety and Security (ESF 13)	Emergency Management (ESF 5)	Transportation (ESF 1)	Public Works and Engineering (ESF 3)	Mass Care, Housing & Human Services (ESF 6)	Resource Management (ESF 7)	Agriculture and Natural Resources (ESF 11)	Finance	Administration	Disaster Recovery	
Command	P	P	P	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	
Operations	S	S	S	P	P	P	P	P	P	S	S	S	P	S	S	S	S	S	S
Planning	S	S	S	S	S	S	S	S	S	P	S	S	S	S	S	S	S	S	S
Logistics	S	S	S	S	S	S	S	S	S	S	P	P	P	P	P	S	S	S	S
Finance	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	P	P	P	P

P = Primary S = Support

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Appendix 4

Changes and Revisions

This Appendix will be used to “catalog” specific information regarding changes and revisions, for example:

Change 1, Dated _____ Removed all references TO “X” within the Basic Plan and replaced with “Y” due to regulatory change 12345.

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Appendix 5

Plan Distribution

Agency	Address	Copy Number	Receipt
		1	
		2	
		3	
		4	
		5	
		6	
		7	
		8	
		9	
		10	
		11	
		12	
		13	
		14	
		15	
		16	
		17	
		18	

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RECEIPT FORM

RETURN TO: Pittsburgh Emergency Management Agency
J.P. Robins Civic Building
200 Ross Street, Fifth Floor
Pittsburgh , PA 15219

SUBJECT: Pittsburgh Emergency Operations Plan

Date Received _____

Received By: _____

Title: _____

Organization: _____

Address: _____

Signature _____

Document Copy Number _____

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